

**ANNEXURE E1: FORMAT FOR UNIT HOLDER DECLARATION IN SPECIFIC CASES
OF CHANGE IN BANK ACCOUNT**

Date: _____

To,
HDFC Asset Management Company Limited

Subject: Non-availability of existing bank account proof for submission of change of bank request.
Reference: Folio number(s)

Dear Sir/ Madam,

With reference to the captioned, I/ we

(Name of the First/ Sole Unit holder/ Guardian) holding investments under the aforesaid folio(s), would like to state as under:

I/ We wish to change/ update the new bank account details in captioned folio(s). However, the proof of the below mentioned existing bank account details in the folio(s) is/ are not available with me/ us (in case of no bank account details updated, mention 'NA'):

Existing Bank Account Details	
Bank Name :	
Account Number :	
Type of Account :	
Branch & City :	

I/ We are unable to provide the proof of existing bank account details due to the below mentioned reason *(Please tick one option)*:

- ☐ Closure of the bank account and non-availability of the proof maintained with me/ us.
- ☐ Incorrect bank account details mentioned in the application form/ change of bank request and hence non-availability of the proof.
- ☐ Third party bank account/ Guardian bank account details (as in the case of Minor) was _____ registered _____ which _____ belongs _____ to _____.
- ☐ Bank account not provided at the time of investment (as folio was registered when providing bank account details was not mandatory).
- ☐ Other reasons _____.

I/We hereby request you to register the following bank account details in the aforesaid folio(s):

New Bank Account Details	
Bank Name :	
Account Number :	
Type of Account :	IFSC:
Branch:	

Please note that my/ our contact details are as follows:

Mobile Number: _____

Email ID: _____

I/We have enclosed the following documents as proof:

- 1) Proof of Identity: _____
- 2) Proof of address: _____
- 3) Proof of new bank account: _____

I/We am/are aware of the documents that are required by HDFC Asset Management Company Limited (herein after referred to as “HDFC AMC”) / HDFC Mutual Fund (herein after referred to as “HDFC MF”) for updating/changing the registered bank account as per applicable regulations/guidelines. However, I/we hereby confirm that I/we am/are not in possession of any/some of the mandatory documents that are required by HDFC AMC/HDFC MF for updating/changing my registered bank account. In view of this, I/we hereby request HDFC AMC/HDFC MF to process my/our request and change/update the registered bank account details (as afore-mentioned) with the new bank account details as above without furnishing the mandatory documents of the registered bank account. I/We agree to furnish such other documents as may be required by the HDFC AMC/ HDFC MF for effecting the aforesaid change in bank account from time to time. I/We hereby further confirm and acknowledge that all the terms and conditions of the Scheme Information Documents/Statement of Additional Information shall apply mutatis mutandis to the above.

Sincerely,

First/Sole Unitholder/Guardian

Second Unitholder

Third Unitholder

Note: 1. To be signed by all unit holders, if mode of holding is joint.
2. Alterations in the form, if any, should be countersigned.

FOR OFFICE USE			
Recommended By		Approved By	
Name:		Name:	
Designation:		Designation:	
Employee Code:		Employee Code:	
Signature:		Signature:	
Branch Seal:		Branch Seal:	
Date:		Date:	
Place:		Place:	